



Rhode Island State Council on the Arts
Build the Future Grant Workshop
For October 28, 2022 Deadline

Land Acknowledgment.



Housekeeping.

- Closed captioning is available for this session. Session will be 60 minutes long (or less), including Q + A for general questions.
- For secondary school applicants only Maggie Anderson will stay on this call from 1-1:30 pm to provide additional support.
- The presentation portion of this session will be recorded and shared publicly. To make sure you aren't "featured" in the presentation, please turn off your cameras.
- If you have questions during the Presentation portion, please put them in the chat. I will try to answer them during the context of the presentation, but if not will answer them at the end.
- During the Q + A, questions will be accepted via chat or by unmuting and speaking. ***TODD HIT RECORD***





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Upcoming Peer Support Call.

- **Friday October 21 from 12 – 1 pm – Peer Support Call for Arts and Culture Organizations: Combating Burnout.** What are you doing (or have you done) for yourself and your organization to combat burnout? How are you and your organization changing the way you work in relationship to our experiences of the past three years? This is a topic that surfaced in our first peer support call of the fall that people wanted to talk more about!



CULTURE BUILDS THE FUTURE

Celebrating Arts and Humanities Month in Rhode Island - 2022

SAVE THE DATE!

*Virtual Panel Discussion featuring RI Culture, Humanities, and Arts Recovery Grant (RICHARG)
recipients*

and honoring Congressman Jim Langevin

Thursday, October 27

11:00am - 12:30pm



RHODE ISLAND
COUNCIL *for* the HUMANITIES



Annual State of the Nonprofit Sector Survey.

- I hate surveys – but please take the time to do this one! Longitudinal from 2020, 2021.
- Sponsored by Grantmakers Council of Rhode Island and the United Way of RI.
- Last year's data helpful conversations with General Assembly leaders, state leaders, and funders to explain the staffing and financial crisis facing nonprofits.
- Shared data with reporters and has been highlighted it in conversations with the federal Bureau of Labor Statistics to request the release of more regular wage and employment data on the sector.
- Will be shared publicly in November/December.



Rhode Island State Council on the Arts (RISCA).

- RISCA is a state agency.
- Supported by appropriations from the RI General Assembly and grants from the National Endowment for the Arts, a federal agency.
- Charged with stewarding arts and culture ecosystem.
- Convener and connector of arts and culture communities.
- Provides grants and staff support to arts organizations and artists, schools, community centers, social service organizations and local governments.



Meet your program director!



Todd Trebour (he/his)
Organizations Program Director
and Accessibility Coordinator
RI State Council on the Arts



About the Build the Future Grant (BTFG) program.

- **a pandemic recovery grant program.**
- will provide between \$10,000 and \$40,000 in support of existing workforce development programs for arts and culture organizations, culturally specific organizations or secondary schools in Rhode Island.
- These programs must provide career and technical training to a cohort of individuals over the age of 14, preparing them for career entry, career advancement or postsecondary education.



Deadlines for program and when it funds.

- Deadline is Friday, October 28th at 5 p.m. Hit submit WELL in advance of 5 p.m.
- **No late applications will be accepted.**
- Grant award announcements will occur the week prior to December 25 - the same time as our October 3 deadline grants.
- Can only support program/project activities between January 1 and June 30, 2023.



Examples Qualifying Programs.

- Programs providing participants insight and experience in the arts and/or design industry, including artist specific business skills, OR
- Programs in which arts and design skills are used to prepare and support participants for careers or business ownership in any field.
- Must have sequential learning for a cohort group.
- Learning environments may include either classroom style learning, or work-based and experiential learning.
- Programs with classroom style AND experiential learning preferred.



Types of potential projects funded.

- **Example One:** Technical Theatre CTE Pathway – Students explore advanced set design and construction techniques; the creative process involved in translating a script into a visual design; and the essentials of developing costumes, props, lighting and sound designs. Through work-based learning, students acquire behind-the-scenes stage experience through the production of two to three shows during the year. Students who complete the course and pass an operations test with the district and can become employed by the district to work in the Performing Arts Centers.



Types of potential projects funded.

- **Example Two:** Business Basics Bootcamp. A 12-week, sequential learning program that focuses on a business start-up for artists and creatives. With office hours and specific assignments, participants will learn about business entities, taxes, marketing, budgeting, intellectual property and more. By the end of the program, artists will have incorporated their businesses with the state; have marketing plans; have a one-year budget; and a focus on goal setting.
- **Example Three:** JXTAlabs trains youth ages 14- to 21-years-old in a variety of art practices, and then pairs them with a mentor that supervises them as they take on paying jobs in graphic design, textiles and screen printing, urban planning and more. These apprenticeships, paired with workforce training, last for one year and the apprentices are paid \$12.25 per hour.



Who is eligible to apply.

- **Be an arts and culture non-profit or a culturally specific non-profit organization or secondary school based in Rhode Island.**
 - **Non-profit:** Your organization must be incorporated in, headquartered, and conducting business in the state of Rhode Island, with 501(c)3 tax exempt status from the Internal Revenue Service, registered with the Rhode Island Secretary of State
 - **Arts and culture organizations** have as their primary mission regular cultural programs or services. An organization that includes arts and culture as a primary and major focus of a larger mission may apply, if its larger mission is centered in engaging a specific cultural group.



Who is eligible to apply.

- **Culturally specific organization:** an organization with a significant arts and cultural program that engages a specific cultural community but might not have arts and culture as their primary mission. Many of these organizations were established to address the needs and desires communities that were historically (and in many cases continuously) marginalized from receiving equitable access to existing programs. Many of these non-arts organizations evolved to support their communities in holistic ways and as a result developed significant and meaningful arts and cultural programs to better address the needs of their communities.
- **Secondary schools** based in Rhode Island (public, public charter, career and technical centers) that are not-for-profit organizations and offer state approved arts or design career and technical programs, may apply. The school must appear [on this list from the R.I. Department of Education.](#)
- **Present programming in ADA accessible spaces.**



What grant funds can be used for.

Awardees who receive a grant in this program may use funds towards the following costs associated with their workforce development program:

- Administrative staff costs (e.g. salaries, stipends).
- Artist fees.
- Rent, utilities, or insurance costs.
- Fees paid to contractors/consultants for adapting to outdoor and virtual activities.
- Marketing and promotion costs.
- Costs associated with health and safety supplies for staff and/or the public.

Funds can only be used to cover eligible expenses incurred between January 1 – June 30, 2022.



What grant funds CAN NOT be used for.

- **New workforce development programs.** Per the requirements of these NEA sourced ARPA funds, grants can only support existing workforce development programs. Existing workforce development programs that have experienced some modification due to the pandemic are eligible.



What grant funds CAN NOT be used for.

- Capital projects.
- Development, e.g. fundraisers or fundraising efforts.
- Prizes and awards.
- Hospitality Expenses, e.g. food, beverages, alcohol.
- Expenses outside of award period.
- Regranting funds.
- Undergraduate or graduate school activities.
- Religious activities.
- Private functions.



Other Things to Know.

- Awards will be between \$10,000 - \$40,000. Estimating 4-10 grants.
- GOSO awardees are eligible to apply; fiscally sponsored organizations are not eligible to apply.
- Panelists: who they are and representation requirements.
- Funding recommendations: scoring, but also geography and applicant type.
- Accommodations.
- If you receive a grant, you must credit RISCA on all marketing materials.
- Monthly cohort meetings for awardees for BTFG.
- All RISCA grant awards are contingent upon the availability of funds.
- Grant applications are considered on a competitive basis.
- Payments can take 8-12 weeks.



Starting your application: things to gather.

- **SAM-UEI.** SAM-UEI is a 12-character Unique Entity Identifier (UEI) assigned by the federal System for Awards Management (SAM).
- **Recent 990 from one of the past three fiscal years.** A 990 is the type of annual tax return that 501(c)(3) nonprofits file.
- **FOR NONPROFIT APPLICANTS ONLY - 501(c)(3) Determination Letter.** We are required to grant out federally-sourced funds to 501(c)(3) non-profit organizations. If you are not a federally registered 501(c)(3) nonprofit, this is a letter you will need from your fiscal sponsor.



Starting your application: things to gather.

- **Required support materials.** You can submit up to six. Three are required, and three are optional. The three required support materials are:
 1. **Example lesson plan.**
 2. Letter of support from a past participant; or letter of interest from a potential participant.
 3. Resume, CV, or bio of key instructor(s).
- **Suggested additional support materials:**
 - Examples of artwork or products produced by instructors or participants.
 - Marketing materials for existing programs (e.g. brochures, link to website pages, screenshots of social media).
 - Additional letters of support or testimonials from participants in program, or from employers who benefitted from workforce development program.



Evaluation criteria.

Project Outcomes (50%)

- Project has a clearly defined target audience and estimated participation is reasonable.
- The expected outcomes, or results, of the project are clearly stated and correlate with the project's goals.
- The impact of the project on the participants is clearly described.
- Creates opportunities for all R.I. residents to learn in and from the arts, particularly persons in under-resourced geographic communities, and/or historically and/or continuously marginalized populations.



Evaluation criteria.

Feasibility/Likelihood of Success (25%)

- The application clearly states:
 - what will be done.
 - when and where things will take place.
 - why the project should be supported with public funds.
 - how the applicant will go about organizing, managing, and evaluating the project.
- Budgets are clear, detailed and accurate; the planned allocation of funds supports project goals.
- There are realistic and effective measurement mechanisms that are directly tied to the project's definition of success.
- There is evidence that what is proposed is achievable by the applicant, on their own or in partnership with others.



Evaluation criteria.

Artistic Excellence and Relevance (25%)

- Demonstrates ability to provide an excellent and intentional experience for the participants.
- This organization can provide relevant and respectful engagement with the identified community.
- Project provides opportunities to participate in art experiences that are either not available or currently difficult to access for the identified audience.
- There is a clear relationship between mission, organizational community, and this proposed program.



Questions so far?



Let's walk through the application!



Grant support and other opportunities.

- Email Todd with questions.
- One-on-one support (limited slots left). If you don't need your time slot anymore, please email Todd and let him know.
- Secondary schools: stay on this call if you can until 1:30 p.m. Maggie Anderson, Arts In Education Director, and Todd will field questions.



Contact me!

Email Todd if you have questions:

- todd.trebour@arts.ri.gov



Thank you!

