

# PUA WORK SEARCH ACTIVITY LOG

***This activity log is for self-employed individuals or gig-economy workers with Pandemic Unemployment Assistance (PUA) claims. Individuals with traditional Unemployment Insurance benefit claims must use the log available [here](#).***

To continue receiving benefits, you must apply for full-time work **at least:**  
**3 times per week — 3 different employment activities**  
 You must also keep a record of your work search.

Use this work search log to:

- Record your job search activities,
- Take with you to any *neWORKri* appointments,
- Prove you are looking for work if you are randomly selected.

Name: \_\_\_\_\_ SSN Last 4: \_\_\_\_\_ Previous Job: \_\_\_\_\_  
 Previous Earnings: \$ \_\_\_\_\_ Job(s) you are looking for now: \_\_\_\_\_ Minimum weekly earnings you will accept: \$ \_\_\_\_\_

WEEK 1 - Starting Sunday (date):		Through Saturday (date):		
Date	Activity	Location/Website	Link/Document	Result (i.e., learned x; sold x items totaling \$x; made contacts with x; received x views and x interactions; new clients found; new services started; new products offered, etc.)

WEEK 2 - Starting Sunday (date):				Through Saturday (date):	
Date	Activity	Location/Website	Link/Document	Result (i.e., learned x; sold x items totaling \$x; made contacts with x; received x views and x interactions; new clients found; new services started; new products offered, etc.)	

WEEK 3 - Starting Sunday (date):				Through Saturday (date):	
Date	Activity	Location/Website	Link/Document	Result (i.e., learned x; sold x items totaling \$x; made contacts with x; received x views and x interactions; new clients found; new services started; new products offered, etc.)	

WEEK 4 - Starting Sunday (date):				Through Saturday (date):	
Date	Activity	Location/Website	Link/Document	Result (i.e., learned x; sold x items totaling \$x; made contacts with x; received x views and x interactions; new clients found; new services started; new products offered, etc.)	

WEEK 5 - Starting Sunday (date):				Through Saturday (date):	
Date	Activity	Location/Website	Link/Document	Result (i.e., learned x; sold x items totaling \$x; made contacts with x; received x views and x interactions; new clients found; new services started; new products offered, etc.)	

**Tip:** You can print additional copies of this work search log if you need additional weeks!

For more information and to print more copies of this log, please visit [www.dlt.ri.gov/ui/wkSearch.htm](http://www.dlt.ri.gov/ui/wkSearch.htm)